



READER'S

*Guide*

ONIRIS DOCUMENTATION CENTER



 **Oniris**

**VetAgroBio Nantes**

ÉCOLE NATIONALE





> VETERINARY DOCUMENTATION CENTER (CAMPUS OF CHANTRERIE)



**Welcome to Oniris, National College of Veterinary Medicine, Food Science and Engineering !**

**At Oniris there are 2 campuses: Chantrerie Campus, specialized in veterinary medicine and Géraudière Campus, specialized in Food Science and Engineering**



> AGRIFOOD DOCUMENTATION CENTER (CAMPUS OF GERAUDIÈRE)

# READER'S GUIDE

## ONIRIS DOCUMENTATION CENTER

### WEBSITE PAGE :

<https://www.oniris-nantes.fr/accueil/centre-de-documentation/>



### INSTAGRAM :

@bibli\_oniris

**Scoop.it** (Thematic watch) :



## DOCUMENTARY SPACES - WORKING

### VETERINARY DOCUMENTATION CENTER.

Tel : 02 40 68 77 29  
[contact.doc-veto@oniris-nantes.fr](mailto:contact.doc-veto@oniris-nantes.fr)



### AGRIFOOD DOCUMENTATION CENTER.

Tel : 02 51 78 55 69  
[contact.doc-agro@oniris-nantes.fr](mailto:contact.doc-agro@oniris-nantes.fr)



#### Teaching hours

- Monday to Thursday :  
8h30 - 20h
- Friday :  
8h30 - 19h00

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- Monday to Thursday :  
8h30 - 20h00
- Friday :  
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#### Non-teaching hours

- Monday to Friday :  
9h - 12h15 / 13h15 - 17h

#### Non-teaching hours

- Monday to Friday :  
9h-12h/14h - 17h



## HOW DOES ONIRIS LIBRARY WORK AND WHAT ARE ITS SERVICES?

The library has individual and group workspaces :

- as unregistered user, you can come here to consult the different items (books, ebooks, cd, newspapers, thesis etc.), to read your course materials, to use computers and multifunction copiers etc.
- as registered-user, you can borrow items in addition to the above-mentioned activities ;

To register at the library, you have to show your ID or student card and a librarian from the information desk will create an account for you.

- The Work Group rooms / workspaces are equipped with whiteboards, markers can be borrowed from the front desk, in exchange of your student ID.

## HOW LONG CAN I BORROW AN ITEM?

- The loan conditions are as follow:

**/4 items for 3 weeks**

/journals cannot be borrowed.

- You can request an extension of your loans.

- If the items are not returned at the due date, you will receive a reminder by email

- When returning an item, make sure to give it back to a librarian in order to check it in. Please do not put them back on the shelves.

## HOW DO I BORROW A BOOK AT THE LIBRARY?

- Bring your student card to the library's front desk, a librarian will check out the book(s)/items.

- Every item needs to be checked out, otherwise the alarm system will ring.

## HOW DO I FIND A SPECIFIC BOOK IN THE LIBRARY ?

- Use the online library catalog to launch your search: by title, author or keyword.

- When you have found the book in the result list you can click on it to see how many copies there are, its availability and on which shelf it is located.

- Note down the shelf-mark and find the book on the shelf.

- If the book is an ebook, follow the link and read it. If you are out of campus, you must identify yourself.

## HOW DO I BORROW BOOKS THAT ARE AVAILABLE ON THE LIBRARY OF THE OTHER CAMPUS?

- You have to contact us by mail or at front desk with the reference of the item you want to borrow: title, author.

- We will transfer the item to your campus library. You will receive an email notification when the item is available for pick up.



## **HOW DO I FIND SPECIFIC DATABASES, JOURNALS...?**

### **HOW DO I ACCESS DATABASES?**

- The library's databases are available both on and off campus through our website : from the homepage or the Resources menu – Databases
- If you are off campus, use your Oniris ID and password to connect.
- Your ID is the same as the beginning of your student email (firstname.lastname@oniris-nantes.fr).
- In some databases as ScienceDirect you will also need to create a personal account and sign in.

### **HOW CAN I READ NEWSPAPERS AND MAGAZINES?**

- The library subscribes to newspapers, magazines, in print or electronic format.
- **To read in print or online**, search for a journal on the homepage's search engine and see whether the title is available online or in print.
- If you cannot remember the title, use the online catalogues. In this case, choose the Find an online journals

### **SUGGEST A PURCHASE**

- If you cannot find the book you are looking for in the library catalog, you can suggest a purchase. To do so, use the online Purchase Request Form or contact mail.
- If your request is approved, you will receive an email notification as soon as the book is available in the library. Otherwise, you will receive a message explaining why your request was denied.



### **HOW DO I PRINT AND SCAN A DOCUMENT?**

- Multifunction copiers are available for photocopying, printing and scanning use.
- To use the multifunction printer at the library, you must enter your Oniris ID (firstname.lastname@oniris-nantes.fr) and password provided by the IT department. They support black & white or color A4 and A3 formats.

### **HOW DO I RECHARGE COPY ACCOUNT TO PRINT OR MAKE COPIES?**

- You can charge your copy account online by credit card at : <https://imprimer.oniris-nantes.fr>
- Enter your firstname.lastname and your usual Oniris password.

### **INDIVIDUAL APPOINTMENT WITH A LIBRARIAN**

- Your librarians offer one-on-one personalized research assistance to help you with your assignments, projects or professional thesis.
- To make an appointment, use the online-form (Online Appointment Form/ demande de formation)



> [contact.doc-agro@oniris-nantes.fr](mailto:contact.doc-agro@oniris-nantes.fr)

> [contact.doc-veto@oniris-nantes.fr](mailto:contact.doc-veto@oniris-nantes.fr)



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Vétérinaire**

101 Route de Gachet  
CS 40706  
44307 NANTES Cedex 3  
**02 40 68 77 77**

**Campus  
Ingénieur**

Rue de la Géraudière  
CS 82225  
44322 NANTES Cedex 3  
**02 51 78 54 54**



[www.oniris-nantes.fr](http://www.oniris-nantes.fr)

**ONIRIS SUR LES RESEAUX**

